



DEPARTMENT OF THE NAVY  
COMMANDER NAVAL AIR FORCE  
UNITED STATES PACIFIC FLEET  
BOX 357051  
SAN DIEGO, CALIFORNIA 92135-7051

COMNAVAIRPACINST 1770.2A  
N16

05 FEB 1997

COMNAVAIRPAC INSTRUCTION 1770.2A

Subj: NAVY CASUALTY ASSISTANCE CALLS PROGRAM (CACP)

Ref: (a) COMNAVBASESANDIEGOINST 1770.5C  
(b) MILPERSMAN Articles 4210100 through 4210320  
(c) BUPERSINST 1770.3 (CACP Manual)  
(d) NAVPERS 15607C (Casualty Assistance Calls Officer Handbook)

1. Purpose. To implement Commander Naval Air Force, U.S. Pacific Fleet (COMNAVAIRPAC) casualty assistance procedures for commands under the cognizance of COMNAVBASE San Diego as the Southwest Zone Casualty Assistance Calls/Funeral Honors Support Program (CACP/FHS) coordinating authority. This is a complete revision and should be reviewed in its entirety.

2. Cancellation. COMNAVAIRPACINST 1770.2

3. Lines of Authority/Responsibility. Reference (a) describes the lines of authority and responsibility for commands in the CACP/FHS Southwest Zone. COMNAVAIRPAC units should review reference (a) to determine their responsibilities vis-a-vis the CACP. Responsibilities are outlined for Subarea Coordinators within the Southwest Zone in addition to specific procedural guidance for units located in San Diego County.

a. The CACP was initiated by the Chief of Naval Personnel to provide personal notification and follow-on assistance for Next of Kin (NOK) of members of the Navy who become casualties while on active duty, active duty for training or inactive duty training.

b. References (b) and (c) contain definitions, requirements and procedures for initiating personnel casualty reports, making personal notification to Primary and Secondary Next of Kin (PNOK/SNOK), and for carrying out the provisions of the CACP. References (c) and (d) are the principal sources of information for Casualty Assistance Calls Officers (CACOs) in fulfilling their responsibilities in the CACP.

4. Action

a. COMNAVAIRPAC commands within the CACP/FHS Southwest Zone will take the following actions as appropriate:

(1) Ensure individual unit CACP is in compliance with reference (a).

(2) Ensure a CACP point of contact is assigned and available on a 24-hour basis if so assigned by COMNAVBASE San Diego (see reference (a), enclosures (2) and (3)).

05 FEB 1997

(3) When a COMNAVAIRPAC ship or aviation unit is deployed at the time of a casualty or is deploying prior to completion of CACO duties and the NOK lives in the local area, COMNAVBASE San Diego will contact the appropriate Duty Officer of the requirement to identify a CACO. Assignment of responsibilities is as follows:

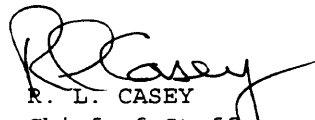
<u>Deployed Unit</u>	<u>Duty Officer to be Notified</u>
COMCARAIRWING 2/11/14 <u>STAFF</u>	NAS Miramar (NAS Lemoore after Sep 97)
COMCARAIRWING 9 <u>STAFF</u>	NAS Lemoore
COMCARGRU 1 or 7 <u>STAFF</u>	NAS North Island
Deploying Squadrons (HS, VS, VAW, VF, VP, VFA, etc.)	Appropriate TYPEWING
Squadron Detachments	Parent Command
San Diego-based Aircraft Carriers (Ship's Company Only)	Either NAS North Island or COMNAVAIRPAC*

(\*CACOs will be assigned on a rotating basis. COMNAVBASE will coordinate the rotation schedule and contact the appropriate Duty Office.)

(4) Upon notification by COMNAVBASE San Diego of the need for a CACO, the CDO is responsible for identification and assignment of a CACO in a timely manner. The CDO should liaise with COMNAVBASE San Diego to ensure the CACO has initiated contact with that office.

b. COMNAVAIRPAC commands not within the Southwest Zone will comply with direction provided by appropriate Sub-Area CACP Coordinator as listed in enclosure (3) of reference (a).

c. Commanding Officers/Commanders will ensure their respective Command Duty Officers are prepared and equipped to assign CACOs when directed by COMNAVBASE San Diego.

  
R. L. CASEY  
Chief of Staff

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